ROYAL SKIES

MISSING MILEAGE CLAIM

MEMBERS DETAILS

Royal Skies membership number |__|__|__|__|__|__|__|__|__|

Name as printed in Passport |__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|| |__

Home Phone

Country code | Area code | Telephone number

Business Phone |__|__|__| |__|__|__|__| |__|__|__|__|__|__|__|__|__|__|

Country code | Area code | Telephone number

Mobile Phone |__|__|__| |__|__|__|__| |__|__|__|__|__|__|__|__|__|__|

Country code | Area code | Telephone number

Fax |__|__|__| |__|__|__|__| |__|__|__|__|__|__|__|__|__|__|

Country code | Area code | Telephone number

**Email Address

____

Pls allow at least four (4) weeks after flight, hotel, car rental, service or purchase transactions have passed before submitting a Missing Mileage Claim.

AIRLINE	FLIGHT NUMBER	BOOKING CLASS	DEPARTURE DATE (DD/MM/YY)	ORIGIN	DESTINATION

Pls attach legible copy of air ticket (s) and boarding pass (es)

PARTNER NAME	LOCATION OF PURCHASE OR SERVICE	CHECK IN / PURCHASE DATE (DD/MM/YY)	PURCHASE / SERVICE AMOUNT

Please attach legible copy of bill or receipt or rental agreement for car rentals.

TERMS & CONDITIONS

1. All claims must be accompanied by supporting documents.
2. Please allow six to eight (6-8) weeks for your request to be processed.
3. Copies of ticket, boarding passes, receipts and other documentation received without accompanying a completed and sign claim form will not be processed.
4. Royal Skies will send request to the appropriate partner for verification. Please refer to partner terms and conditions for claims to be valid.
5. Members must refer directly to respective partner's officer for missing mileage claim involving miles transferred from credit/charge cards or hotel frequent stay programme.
6 Royal Brunei Airlines reserves the right to reject any claim that is not fully accompanied by supporting documents.

By signing below, I agree to abide be the terms and conditions as indicated above.

______________________________ Date: ______ / ______ / _______ (DD / MM / YYYY)

SIGNATURE (for minors (under 18 years of age) both parent's signature required)

For use by RSSC - Agent

Processed (Incl.deduction) by: ____________

Total miles deducted: ____________

Date actioned: ____________

ID Track No. ____________

Date contact member: ____________

Remarks: ____________

For use by RSSC - Supervisor

Verified by: ____________

Date verified: ____________

For use by RSSC - Manager

Approved by: ____________

Date: ____________

MAIL TO:

Royal Skies Service Centre, P.O.Box 737, Bandar Seri Begawan BS8671, Negara Brunei Darussalam.

Telephone : + 673 2223444 Facsimile:+ 673 222 2211 Email: royalskies@rba.com.bn Website: www.bruneiair.com

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